

**Dr. Wayne T. Yee DDS
and
Associates**

PATIENT MISSED APPOINTMENT AGREEMENT

We make every effort to value your time and we schedule your appointment time just for you.

We truly appreciate your courtesy of giving us 48 hours notice if you have a conflict with your appointment and need to schedule a different day or time. We are committed to your oral health and keeping your scheduled appointments allows us to be partners in your dental care.

We will charge a missed appointment fee for any appointments cancelled less than 48 hours. As a courtesy to you, if you reschedule your appointment within 3 months we will give you a one-time fee adjustment. However, if you fail to keep the appointment a second time, the payment will be applied towards lost production time.

It is our philosophy to continue to put our patients first and to make your experience a positive one. Thank you for allowing us to share our missed appointment policy with you and please let us know if you have any questions

Appointment Agreement

- I acknowledge an appointment is a reservation.
- I agree to provide a minimum of 48 hours notice if I need to change my appointment for any reason.
- If I change 2 appointments without the required 48 hours notice in a 12-month span, I acknowledge I may be required to pay a deposit at time of scheduling in order to be appointed

Patient Signature

Date